


REPUBLIC OF THE PHILIPPINES
Sandiganbayan
QUEZON CITY

APPROVED FOR POSTING:


RENATO T. BOCAR
Executive Clerk of Court III

Pursuant to the provisions of RA 7041, as implemented by the Civil Service Commission through its Memorandum Circular No. 27 dated July 2, 1991 and Memorandum Circular No. 03,s.2001, **NOTICE** is hereby given that vacant positions in the **SANDIGANBAYAN** have been authorized to be filled by the Honorable Presiding Justice, to wit:

JUDICIAL RECORDS DIVISION

One (1) Statistician II (SG-15)

OFFICE OF THE EXECUTIVE CLERK OF COURT III, 7TH DIVISION

One (1) Interpreter III (SG-12)

OFFICE OF THE EXECUTIVE CLERK OF COURT III, 2ND DIVISION

One (1) Bailiff III (SG-10)

Office of the Presiding Justice

One (1) Clerk III (SG-06)

This notice shall be posted in three conspicuous places in the Sandiganbayan for a period of ten (10) days from the date hereof.


The deadline of submission to the Personnel Section shall not be later than March 22, 2016.

Sandiganbayan is a gender-fair employer. Any qualified person may apply.

The applicants should disclose if they are related by consanguinity or affinity within the 3rd degree to any Sandiganbayan official or employee.

An employee may be promoted or transferred to a position which is not more than three (3) salary, pay or job grades higher than the employee's present position except in very meritorious cases.

Quezon City, March 9, 2016.


CHARMIE ANGELETTE V. ROMILLO
Chief Judicial Staff Officer
Administrative Division

VACANCY

Position Title: Statistician II
Department: Judicial Records Division
Salary Grade: 15
Item Nos.: SBB-STAT2-1-1998
No. of Vacancies: 1

Qualifications:

Education : Bachelor's Degree relevant to the job
Experience : 1 year of relevant experience
Training : 4 hours of relevant training
Eligibility : CS Professional or Second Level Eligibility

Position Title: Interpreter III
Department: Office of the Executive Clerk of Court III, 7th Division
Salary Grade: 12
Item Nos.: SBB-INTER3-18-2015
No. of Vacancies: 1

Qualifications:

Education : Bachelor's Degree;
Experience : none required
Training : none required
Eligibility : CS Professional or Second Level Eligibility

Position Title: Bailiff III
Department: Office of the Executive Clerk of Court III, 2nd Division
Salary Grade: 10
Item Nos.: SBB-BALF3-3-1998
No. of Vacancies: 1

Qualifications:

Education : High School Graduate
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : (MC 11, s. 96-Cat. III)

Position Title: Clerk III
Department: Office of the Presiding Justice
Salary Grade: 06
Item Nos.: SBB-CK3-1-1998
No. of Vacancies: 1

Qualifications:

Education : Completion of two years studies in college
Experience : none required
Training : none required
Eligibility : CS Subprofessional or First Level Eligibility

Please address your application letter to the **Hon. AMPARO M. CABOTAJE-TANG, Presiding Justice** with the attached personal data sheet, transcript of records, 2x2 ID picture & photocopy of civil service eligibility and submit to the **PERSONNEL SECTION** not later than **March 22, 2016**.