




REPUBLIC OF THE PHILIPPINES
Sandiganbayan
Quezon City

APPROVED FOR POSTING


8/10/17
MA. TERESA S. PABULAYAN
Executive Clerk of Court IV

BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 12 - 2017

August 10, 2017

**DECLARING THE OFFER OF SEDA VERTIS NORTH AS RESPONSIVE AND
RECOMMENDING TO THE PRESIDING JUSTICE AS THE HEAD OF THE
PROCURING ENTITY THE AWARD OF CONTRACT THERETO**

WHEREAS, the *Sandiganbayan* Gender and Development (GAD) Focal Point decided that there is a need to conduct a Mid-Year Assessment Seminar to be conducted on **August 30-31, 2017**, at a place suitable and practical for such activity;

WHEREAS, the GAD Focal Point determined that it would be more efficient and beneficial to the Court's officials and employees if the said seminar will be held at a privately-owned venue; hence, the GAD Focal Point determined the need to look for a place which could accommodate thirty (30) *Sandiganbayan* officials and employees who will attend the said event;

WHEREAS, the GAD has an **Approved Budget for the Contract (ABC)**¹ in the amount of **Two Hundred Fifty Thousand Pesos (Php250,000.00) Only, inclusive of Value Added Tax (12%)**, to secure the lease for the venue, inclusive of an overnight stay, use of one (1) function room for two (2) days, and food and refreshment, for the said seminar;

WHEREAS, in accordance with the *Consolidated Guidelines for the Alternative Methods of Procurement* under Section 53.10² of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 otherwise known as "The Government Procurement Reform Act", *Requests for Quotation* were sent on July 27, 2017 to the following hotel establishments, which in turn, two hotels submitted their quotations, as stated hereunder:

Name of Venue/Facility	Package Rates Offered	Total
Marco Polo Manila ³	- No quotation submitted; venue not available for the requested dates	N/A
Conrad Manila ⁴	- Php94,800.00 nett for twelve (12) guestrooms - Php534,908.00 nett for use of ballroom	Php629,708.00
Seda Vertis North ⁵	- Php56,160.00 nett for twelve (12) guestrooms - Php147,000.00 nett for banquet charges	Php203,160.00

¹ Per Approved Purchase Request No. 17-07-515 dated July 17, 2017.

² Pages 132-134 Annex "H", No. V (9) Lease of Real Property and Venue.

³ Annex A, as attached.

⁴ Annex B, as attached.

⁵ Annex C, as attached.

WHEREAS, based on their email reply dated August 3, 2017, Marco Polo Manila sent its regrets that they could no longer accommodate the GAD Focal Point event during the requested dates due to lack of available function rooms. On the other hand, though Conrad Manila submitted its quotation last August 7, 2017, it manifested that it was not available on the scheduled date but only on August 31 to September 1. However, the quote it submitted exceeds the ABC for the intended procurement;


WHEREAS, on August 8, 2017, an ocular inspection was conducted by the members of the GAD Focal Point Secretariat and the *Ad Hoc* BAC Secretariat using the *Table of Rating Factors for Lease of Venue*⁶ to personally check the capacity and capability of Seda Vertis North in hosting the said seminar;

WHEREAS, based on the aforementioned *Table of Rating Factors*, Seda Vertis North received a *total factor rating of 96.5*.⁷ Based on the findings by both the GAD Focal Point Secretariat and the *Ad Hoc* BAC Secretariat, the BAC considers Seda Vertis North's quotation as the most responsive to the need of the GAD Focal Point to effectively conduct its mid-year assessment seminar;

WHEREAS, on August 9, 2017, Seda Vertis North submitted its documentary requirements⁸ (Mayor's/Business Permit, Income/Business Tax Returns, and PhilGEPS Registration Number) in accordance with Annex "H", Appendix A of the 2016 RIRR of R.A. No. 9184, which were also stated in the Requests for Quotation. Upon thorough review, said submissions were considered up to date and in full compliance with our procurement laws;

NOW, THEREFORE, after careful deliberations, the Bids and Awards Committee of the *Sandiganbayan RESOLVED*, as it hereby *RESOLVES*, to declare **SEDA VERTIS NORTH** as the bidder with the **LOWEST CALCULATED AND RESPONSIVE QUOTATION** and recommends to the **HONORABLE AMPARO M. CABOTAJE-TANG, PRESIDING JUSTICE of the Sandiganbayan and HEAD OF THE PROCURING ENTITY**, to **AWARD THE CONTRACT**, at its submitted price of **Two Hundred Three Thousand and One Hundred Sixty Pesos (P203,160.00) Only inclusive of Value Added Tax (12%)**, to the said lessor.


APPROVED unanimously on August 10, 2017, at the Conference Room of the Administrative Division of the Sandiganbayan, Quezon City.


MA. TERESA S. PABULAYAN
BAC Chairperson
Executive Clerk of Court IV


⁶ Page 141 Annex "H" Appendix B, Letter C, 2016 Revised Implementing Rules and Regulations of R.A. No. 9184.


⁷ Annex D, as attached.


⁸ Annexes C-1, C-2, C3, as attached.


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Acting Director III
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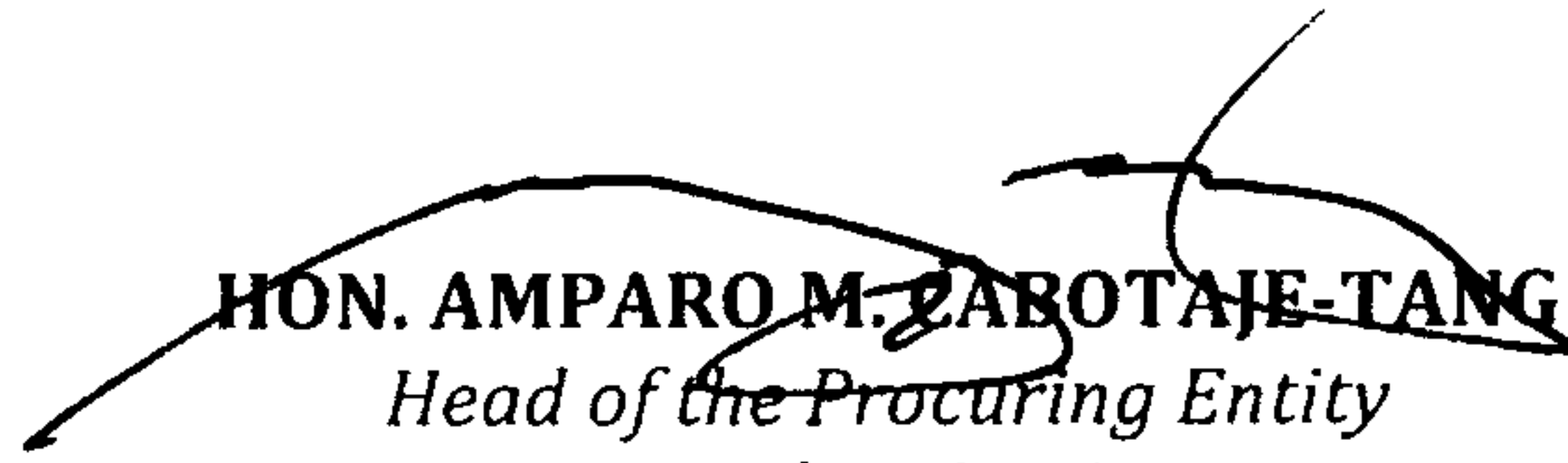

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Prepared by:


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Approved by:


HON. AMPARO M. CABOTAJE-TANG
Head of the Procuring Entity
Presiding Justice