



**BIDS AND AWARDS COMMITTEE**

**SUPPLEMENTAL BID BULLETIN NO. 01-2019-05**

June 14, 2019

**Rental of Seventeen (17) High Speed Photocopying Machines for the Sandiganbayan for One Year**

This Supplemental Bid Bulletin is issued to revise, amend and/or clarify certain provisions of the Bidding Documents for the above-mentioned procurement project. **Accordingly, this shall form an integral part of the Bidding Documents.**

| PARTICULARS   | AMENDMENTS/CLARIFICATIONS  |
|---|--|
| <p>1. Section VII. Technical Specifications Item III (page 60)</p> <p>b. Copy resolution of 1200 x 1200 dpi<br/>xxx</p> <p>f. Must have a minimum speed of at least sixty (60) copies per minute;<br/>xxx</p> <p>i. Must have at least four (4) paper feed trays to accommodate Letter (8.5" x 11"), Long (8.5" x 13"), A3 &amp; A4 sizes, and a multi-bypass tray;<br/>xxx</p> <p>m. The machines shall have a finisher and stapling capability;</p> | <p>Section VII. Technical Specifications Item III</p> <p>b. Copy resolution of <b>600 x 600 dpi</b><br/>xxx</p> <p>f. <b>Nine (9) units of photocopying machines must have a minimum speed of at least fifty-five (55) copies per minute (cpm), while the remaining eight (8) units must have a minimum speed of at least forty (40) cpm ;</b><br/>xxx</p> <p>i. Must have at least <b>two (2)</b> paper feed trays to accommodate Letter (8.5" x 11") and Long (8.5" x 13") <b>bond papers, and a multi-bypass tray that can accommodate A3 &amp; A4 sizes;</b><br/>xxx</p> <p><del>m. The machines shall have a finisher and stapling capability;</del><br/>m. <b>Must have an automatic sorting capability;</b></p> |
| <p>2. Section VII. Technical Specifications Item IV. Scope of Services (pp. 60-61)</p>  | <p>Section VII. Technical Specifications Item IV. Scope of Services</p> <p>i. <b>The service provider shall provide/supply all consumables including toner cartridges, drum cartridges, developer and waste toner boxes, as needed, without any additional cost to the Court. Consumables do not include bond papers.</b></p>  |

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| 3. | Section VII. Technical Specifications<br>Item VI. Maintenance and Service<br>(page 61)<br><br>xxx<br>d. Copies produced during service calls<br>will not be billed to the Court. | Section VII. Technical Specifications<br>Item VI. Maintenance and Service<br><br>xxx<br><del>d. Copies produced during service calls<br/>                 will not be billed to the Court.</del> |
| 4. | Section III. Bid Data Sheet<br>Clause 27. Domestic Preferences<br>(page 36)<br><br>No further instructions.  | Section III. Bid Data Sheet<br><br>Clause 27. Domestic Preferences<br><b>If not applicable, include a tab<br/>                 indicating, "Not Applicable"</b>                                  |

5. Section VIII. Bidding and Sample Forms

**Sample Form: Statement of All Ongoing & Private Contracts including Contracts Awarded But Not Yet Started**

**Statement of All Ongoing & Private Contracts including  
Contracts Awarded But Not Yet Started**

Business Name: \_\_\_\_\_  
 Business Address: \_\_\_\_\_

| Name and Address of the Contract/ee | Date of the Contract | Contract Duration | Owner's Name & Address | Kinds of Goods | Contract Amount | Value of Outstanding Contracts | Date of Delivery |
|-------------------------------------|----------------------|-------------------|------------------------|----------------|-----------------|--------------------------------|------------------|
| <b>Government Contracts</b>         |                      |                   |                        |                |                 |                                |                  |
|                                     |                      |                   |                        |                |                 |                                |                  |
|                                     |                      |                   |                        |                |                 |                                |                  |
| <b>Private Contracts</b>            |                      |                   |                        |                |                 |                                |                  |
|                                     |                      |                   |                        |                |                 |                                |                  |

For the guidance and information of all concerned.

  
**ATTY. MA. TERESA S. PABULAYAN**  
*Chairperson, Bids and Awards Committee*