

REPUBLIC OF THE PHILIPPINES
Sandiganbayan
Quezon City

APPROVED FOR POSTING

MA. TERESA S. PABULAYAN
Executive Clerk of Court IV

**SUPPLEMENTAL TERMS OF REFERENCE
FOR THE
PROCUREMENT OF SECURITY SERVICES FOR THE SANDIGANBAYAN COURTROOM
AND LIVING QUARTERS IN BAGUIO CITY FOR CY 2018 AND 2019**

II. SCOPE OF WORK (Supplemental)

- E. That if the exigency of the service so requires, SANDIGANBAYAN shall have the right to require additional security guards compensable in accordance with the provisions of the Labor Code.
- F. The service provider/contractor must submit, in addition to the bidding documents and in a separate envelope, at least three (3) client satisfaction rating from a government agency or a private corporation with whom the bidder has a past or on-going contract.
- G. SANDIGANBAYAN shall have the sole option to cancel/terminate the contract at any time for violation of any of the terms and conditions thereof and/or, if in its judgment, the service it has rendered is substandard and/or unsatisfactory.
- H. The service provider/contractor shall maintain a satisfactory level of performance throughout the term of the contract based on a prescribed set of performance criteria, which shall include, among others: (i) quality of service delivered; (ii) time management; (iii) management and suitability of personnel; (iv) contract administration and management; and (v) provision of regular progress reports.
- I. Before the year ends, SANDIGANBAYAN shall conduct an assessment or evaluation of the performance of the service provider/contractor based on the set of performance criteria prescribed by the SANDIGANBAYAN.