

Republic of the Philippines
SANDIGANBAYAN
Request for Publication of Vacant Positions

MANILA FIELD OFFICE
CIVIL SERVICE COMMISSION
Electronic copy to be submitted to the CSC FO must be in MS

RECEIVED
NOVEMBER 22 2022

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SANDIGANBAYAN in the CSC website:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	INTERNAL AUDITING ASSISTANT	SBB-IAAS-2-2004	8	18,998.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	CS Subprofessional or First Level Eligibility	INTERNAL AUDIT SERVICE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 18, 2022.

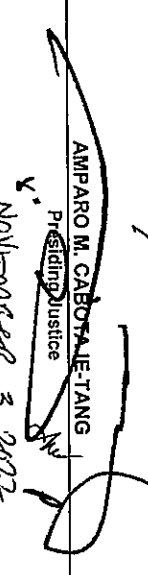
1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph (NOTARIZED);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to send through online their application to:

Hon. AMPARO M. CABOTAJE-TANG

Presiding Justice
Sandiganbayan Centennial Building, Commonwealth Avenue corner 18P Road, Quezon City
sbpersonnel.application@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

BY: 
AMPARO M. CABOTAJE-TANG
Presiding Justice
NOVEMBER 3, 2022

APPROVED FOR POSTING


MA. TERESA S. PABULAYAN
Executive Clerk of Court IV

Sandiganbayan

QUEZON CITY


Pursuant to the provisions of RA 7041, as implemented by the Civil Service Commission through its Memorandum Circular No. 27 dated July 2, 1991 and Memorandum Circular No. 03,s.2001, NOTICE is hereby given that vacant positions in the SANDIGANBAYAN have been authorized to be filled by the Honorable Presiding Justice, to wit:

PLACE OF ASSIGNMENT	POSITION TITLE	SALARY GRADE
INTERNAL AUDIT SERVICE	INTERNAL AUDITING ASSISTANT	8

The deadline of submission to the Personnel Section shall not be later than November 18, 2022.

**Sandiganbayan is a gender-fair and disability-inclusive employer.
Any qualified person may apply.**

Quezon City, October 27, 2022.


RITHELLE M. DESINGAÑO-YRAÑELA
Chief Judicial Staff Officer
Administrative Division

INTERNAL AUDIT SERVICE

Position: **INTERNAL AUDITING ASSISTANT**
Salary Grade : **8** Monthly Salary : **PHP 18,998.00**

Duties and Responsibilities:

- Under immediate supervision, assists the internal auditors in the conduct of financial and/or operations audit; and
- Does related work

Qualification Standards

Education : Completion of two years studies in college
Training : 4 hours of relevant training
Experience : 1 year of relevant experience
Eligibility : CS Subprofessional or First Level Eligibility