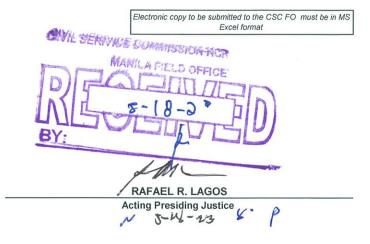
Republic of the Philippines SANDIGANBAYAN Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SANDIGANBAYAN in the CSC website:



No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	CLERK III	SBB-CK3-12-2018	6		Completion of two years studies in college	None Required	None Required	CS Subprofessional or First Level Eligibility		OFFICE OF ASSOCIATE JUSTICE KARL B. MIRANDA

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the link below not later than June 2, 2023.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph (NOTARIZED);
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to send their application through the details and link below:

Hon. AMPARO M. CABOTAJE-TANG

Presiding Justice

Sandiganbayan Centennial Building, Commonwealth Avenue corner IBP Road, Quezon City https://forms.gle/tzzsovngKEzgwbj78

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



REPUBLIC OF THE PHILIPPINES

Sandiganbayan

QUEZON CITY

Pursuant to the provisions of RA 7041, as implemented by the Civil Service Commission through its Memorandum Circular No. 27 dated July 2, 1991 and Memorandum Circular No. 03,s.2001, NOTICE is hereby given that vacant positions in the SANDIGANBAYAN have been authorized to be filled by the Honorable Presiding Justice, to wit:

PLACE OF ASSIGNMENT	POSITION TITLE	SALARY GRADE
OFFICE OF ASSOCIATE JUSTICE KARL B. MIRANDA	CLERK III	6

The deadline of submission to the Personnel Section shall not be later than June 2, 2023.

Sandiganbayan is a gender-fair and disability-inclusive employer. Any qualified person may apply.

Quezon City, May 17, 2023.

RITCHELLE M. DESINGAÑO-YRAÑELA

Chief Judicial Staff Officer
Administrative Division

OFFICE OF ASSOCIATE JUSTICE KARL B. MIRANDA

Position:

CLERK III

Salary Grade:

Monthly Salary: PHP

17,553.00

Duties and Responsibilities:

• Under immediate supervision, renders clerical assistance in the Office of the Associate Justice;

• Types drafts and final copies of decisions, resolutions as well as correspondence emanating from the Office of the Associate Justice; and files records of the same; and

• Performs other related clerical tasks.

Qualification Standards

Education:

Completion of two years studies in college

Training:

None Required

Experience:

None Required

Eligibility:

CS Subprofessional or First Level Eligibility