

REPUBLIC OF THE PHILIPPINES

Sandiganbayan

QUEZON CITY

APPROVED FOR POSTING

MA. TERESA S. PABULAYAN
Executive Clerk of Court IV

Pursuant to the provisions of RA 7041, as implemented by the Civil Service Commission through its Memorandum Circular No. 27 dated July 2, 1991 and Memorandum Circular No. 03,s.2001, **NOTICE** is hereby given that vacant positions in the **SANDIGANBAYAN** have been authorized to be filled by the Honorable Presiding Justice, to wit:

One (1) Driver II (Bus Driver – Casual) – Salary Grade 4

The deadline of submission to the Personnel Section shall not be later than August 23, 2017.

Sandiganbayan is a gender-fair employer. Any qualified person may apply.

The applicants should disclose if they are related by consanguinity or affinity within the 3rd degree to any Sandiganbayan official or employee.

Quezon City, August 16, 2017.



CHARMIE ANGELETTE V. ROMILLO

Chief Judicial Staff Officer

Administrative Division

Republic of the Philippines
Sandiganbayan
Quezon City

VACANCY

Position Title: Driver II (Bus Driver – Casual)

Salary Grade: 4

No. of Vacancies: 1

Qualifications:

- Education** : Elementary School Graduate
- Experience** : none required
- Training** : none required
- Eligibility** : Driver's License (MC 11, s. 96-Cat. II)

Please address your application letter to the **Hon. AMPARO M. CABOTAJE-TANG, Presiding Justice** with the attached personal data sheet (notarized), transcript of records, 2x2 ID picture & photocopy of civil service eligibility and submit to the **PERSONNEL SECTION** not later than **August 23, 2017**.

Driver II (Casual)

SG-4 (Php. 552.50/day)

Duties and Responsibilities:

- * Under general supervision, operates automotive equipment in transporting personnel and materials of the office;
- * Maintains the cleanliness of the vehicles;
- * Submits reports on fuel and oil consumption and distanced traveled; participates the composition of minor technical repairs and maintains equipment of vehicles; submit properly accomplished trip tickets;
- * Performs other related duties as maybe assigned by the chief of division; and
- * Does related work.