



Republic of the Philippines

***Sandiganbayan***

Quezon City

**MEMORANDUM**

TO: **ATTY. MA. TERESA S. PABULAYAN,**  
*Executive Clerk of Court IV*

**MS. SANDRA D. PERLATA-CALUGAY,**  
*Chief Judicial Staff Officer, Judicial Records Division*

**MR. ALBERT A. DELA CRUZ,**  
*Chief Judicial Staff Officer,*  
*Security and Sheriff Services Division*

SUBJECT: Moratorium on Receipt and Processing of Sandiganbayan Clearances as a Requirement For Promotion of PNP Officers in the Second Level

DATE: July 21, 2021

=====

Please be informed that pursuant to the meeting between the Sandiganbayan, Philippine National Police (PNP), National Police Commission (NAPOLCOM), and Department of Interior and Local Government (DILG), today, the Sandiganbayan shall temporarily halt the acceptance and processing of Sandiganbayan clearances for PNP Personnel in the Second Level.<sup>1</sup>

Only those applications for officers in the third level shall be entertained. A copy of the Memorandum dated July 21, 2021 of

---

<sup>1</sup> Except those mandated by law to be processed such as for those applying from Lt. Colonel to Pol. Colonel or those designated as OIC of Provincial and City Police Offices.

Police Major General Rolando J. Hinanay, Chief of the Directorate for Personnel and Records Management, is attached.

**FOR STRICT COMPLIANCE.**



**AMPARO M. CABOTAJE-TANG**  
Presiding Justice



Corrected Copy



Republic of the Philippines  
NATIONAL POLICE COMMISSION  
NATIONAL HEADQUARTERS, PHILIPPINE NATIONAL POLICE  
DIRECTORATE FOR PERSONNEL AND RECORDS MANAGEMENT  
Camp BGen Rafael T Crame, Quezon City



**MEMORANDUM**

FOR : See Distribution  
FROM : TDPRM  
SUBJECT : **Sandiganbayan Clearance as a Requirement for Promotion**  
DATE : July 21, 2021

1. Reference: Virtual Meeting with Sandiganbayan, NAPOLCOM, DILG and PNP re Sandiganbayan Clearance as requirement for promotion dated July 21, 2021.
2. This pertains to the NAPOLCOM Memorandum Circular No. 2021-0476 which was approved last April 27, 2021 requiring Sandiganbayan Clearance before PNP personnel may be eligible for promotion. Such requirement caused the drastic increase in the number of requests being received and processed by the Sandiganbayan.
3. Be informed that the CPNP in his letter dated June 2, 2021, already requested clarification with NAPOLCOM whether to require the said clearance for both 2<sup>nd</sup> and 3<sup>rd</sup> Level Uniformed Personnel since generally, only the 3<sup>rd</sup> level Uniformed Personnel are within the original jurisdiction of the Sandiganbayan. Such matter is yet to be resolved by the NAPOLCOM En Banc on July 28, 2021.
4. Further, during the meeting as cited in the above reference, Hon. Amparo M. Cabotaje-Tang, Presiding Justice of the Sandiganbayan, requested the PNP to come up with a streamlined process in securing the said clearance. Incidentally, it was requested that a moratorium be granted and that PNP personnel be enjoined from proceeding to the Sandiganbayan and personally file their request pending the crafting of a new process in order to prevent the conglomeration of persons in their premises which may be prejudicial to the fight against COVID-19.
5. In this regard, pending resolution from the NAPOLCOM En Banc regarding the same, you are hereby directed to ensure that no 2<sup>nd</sup> Level Uniformed Personnel, except PLTCOL applying for promotion to the rank of PCOL, shall proceed to Sandiganbayan for the purpose of applying for clearance. Also, refrain from paying all pending applications for clearances via postal money order, LBC, etc. Submit results of your action taken on **July 22, 2021** via scanned copy with signature to this Directorate (Attn: PNCOD) @ [promotionrsd2017@gmail.com](mailto:promotionrsd2017@gmail.com).
6. For strict compliance.

**ROLANDO J HINANAY**  
Police Major General

**Distribution:**

Command Group	D, NSUs
IG, IAS	RD, PROs
TDIPOs	DDs, NCRPO
D-Staff	SPA to the SILG
P-Staff	