



Republic of the Philippines
Sandiganbayan
Quezon City

INVITATION TO BID

**Provision of Janitorial Services for the Sandiganbayan Centennial Building
for One (1) Year (2022-2023)**
[Reference No.: SB-BID09-2022]

1. The *Sandiganbayan*, through its General Appropriations Act of 2022, intends to apply the sum of **Three Million Six Hundred Ninety Thousand Pesos (Php 3,690,000.00), inclusive of 12% Value Added Tax (VAT), being the Approved Budget for the Contract (ABC)** to payments under the contract for the **Provision of Janitorial Services for the Sandiganbayan Centennial Building for One (1) Year (2022-2023)/Reference No.: SB-BID09-2022**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Sandiganbayan* now invites bids for the above Procurement Project. Delivery of the Goods is required by November 16, 2022 to November 15, 2023. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the *Sandiganbayan* and inspect the Bidding Documents at the address given below from 8:00 A.M to 4:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **August 29, 2022** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, in the amount of Five Thousand Pesos (Php 5,000.00), pursuant to the latest Guidelines issued by the GPPB.

The Procuring Entity shall allow the bidder to present its proof of payment for the fees either through personal, facsimile, or electronic means.

6. The Sandiganbayan will hold a **Pre-Bid Conference** on **September 8, 2022, 2:00 P.M.** through videoconferencing platform which shall be open to all prospective bidders.

Interested parties are advised to email the BAC Secretariat at **sbbacsecretariat@gmail.com** before the scheduled date of Pre-Bid Conference to request for the online meeting credentials.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **September 22, 2022, 1:30 P.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **September 22, 2022, 2:00 P.M.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Sandiganbayan* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Atty. Dashell C. Yancha-Po
Head, BAC Secretariat
Legal Research and Technical Staff
2/F Sandiganbayan Centennial Building
sbbacsecretariat@gmail.com
12. You may visit the following website for downloading of Bidding Documents:
<https://sb.judiciary.gov.ph/procurement.html>

August 29, 2022.

[original signed]
Atty. Ma. Teresa S. Pabulayan
Chairperson, BAC