



REPUBLIC OF THE PHILIPPINES
Sandiganbayan
Quezon City
BIDS AND AWARDS COMMITTEE

MINUTES OF THE MEETING

Date: January 22, 2020
Time: 2:00 P.M.
Venue: Budget and Finance Conference Room

Attendance

Refer to attached Attendance Sheet.

Purposes

- ❖ Pre-Bid Conference for Supply and Delivery of Disaster Response Operations Equipment for the Sandiganbayan
- ❖ Other Matters

Minutes

- Upon determination of a quorum, the Chairperson called the meeting to order.
- Atty. Pabulayan acknowledged the presence of the prospective bidders and requested them to state their names and the names of the companies they are representing. The prospective bidders are the following, to wit:
 - (1) Romeo Toria and Elsie Sestuso of **Anwelh Holdings** ("**Anwelh**");
 - (2) Ronald Reyes of **NBR General Merchandise** ("**NBR**");
 - (3) Monalisa Arbis and Rosemarie Ros of **Jezhan Enterprises** ("**Jezhan**"); and
 - (4) Allan Villar of **Footsafe** ("**Footsafe**").
- Atty. Pabulayan recognized the presence of COA observer, Ms. Nenita Lopez. She said that other observers were duly notified of today's pre-bid conference but none of the attendees appeared.
- The BAC invited Mr. Nilo Benitez, member of Disaster Management Committee (DMC), to assist the BAC in answering the clarification/s of the prospective bidders, if any. Atty. Pabulayan then informed the prospective bidders that the BAC is now ready to accept and/or answer any

clarification from the prospective bidders about the Bidding Documents of the subject procurement.

- *NBR* sought clarification on the Eligibility Documents pertaining to similar contracts. *NBR* was asking whether emergency kit may be considered as similar items. On one hand, *Anwelh* sought clarification with regard to the items enumerated in the Technical Specifications (Items 1-22) of the Bidding Documents. *Anwelh* asked whether the latter would be compliant with SLCC if only three (3) out of 22 items were present. Atty. Lorenzo stated that the BAC will discuss the matter and issue a Supplemental Bid Bulletin, if necessary, as required under the Implementing Rules and Regulations of Republic Act No. 9184.
- *Footsafe* sought clarification on page 56 of the Bidding Documents, Item No. 12 – “*handheld radio (please see Security Services technical specifications).*” Atty. Lorenzo said that the same will be included in the Supplemental Bid Bulletin.
- Still on the *handheld radio*, *Anwelh* asked whether NTC certification is required. Mr. Alavaren replied that the same is required since handheld radios cannot be procured without the necessary license from NTC. The BAC agreed to include the same in the Supplemental Bid Bulletin to be issued.
- *Footsafe* sought clarification on Item No. 13 of the technical specifications – “*ventilated ABS safety rescue helmet.*” *Footsafe* said that ABS is very specific. *Footsafe* suggested “ABS or similar material.” Atty. Lorenzo said that the BAC will also issue a Supplemental Bid Bulletin, if necessary.
- *Footsafe* likewise sought clarification on Item No. 15 – “*responder vest reflectorized; front zipper with fire (5) pockets and one (1) radio holder with patch and logo of the Sandiganbayan.*” *Footsafe* asked the preferred color since the description is generic. *Footsafe* also inquired as to the size of the responder vest. While *Anwelh* sought clarification as to the material of the responder vest. Mr. Benitez suggested that the material of responder vest should be “cloth and perforated.”
- With regard to Item No. 16 - safety goggle foam type, *Footsafe* said that the description may refer to a specific brand. *Footsafe* suggested “preferably foam type (premium goggle).” Mr. Benitez said that one of the requirements of the safety goggle is that the eyeglasses should fit inside the goggle. Atty. Decano said that the BAC will issue a Supplemental Bid, if necessary.
- *Footsafe* sought clarification on Item No. 17 – “*weight of the sledge hammer 36” fiber glass handle.*” Mr. Benitez said that the weight of the

sledge hammer is *ten (10) pounds*. Atty. Decano said that the same would be a subject of Supplemental Bid Bulletin.

- *Footsafe and Anwelh* sought clarification as to the number of Bidding Documents to be submitted. Atty. Decano replied that there are two (2) copies of Bidding Documents to be submitted, one (1) original and one (1) certified true copy.
- Atty. Yancha-Po informed the prospective bidders that the *Bid Opening* is on *February 5, 2020*. Submission of Bidding Documents is on *February 5, 2020 on or before 1:30 p.m. at the Legal Research and Technical Staff (LRTS)*.

Discussion of BAC Members:

- As regards the inquiry on Single Largest Completed Contract (SLCC), Atty. Yancha-Po said that she will indicate the pertinent legal provision about similar contracts in the Supplemental Bid Bulletin, to which the BAC agreed.
- As regards "*handheld radio dual band*," Atty. Yancha-Po said that she will get from Mr. Alavaren the copy of the technical specifications of the recently procured (AMP) handheld radio for Security Services. The BAC also agreed to indicate "inclusive of NTC permit and license" in the description of handheld radio.
- As regards "*ventilated ABS safety rescue helmet*," Atty. Lorenzo suggested "*ventilated ABS or similar material safety rescue helmet*." Mr. Alavaren suggested to specify the color of the helmet. The BAC agreed that the color of the helmet is *orange*.
- As to Item No. 15 – "*responder vest reflectorized; front zipper with five (5) pockets and one (1) radio holder with patch and logo of the Sandiganbayan*," the BAC agreed to indicate the color (orange) and the material (cloth and perforated fabric) responder vest, free size. The BAC agreed to revise the description as, "*orange reflectorized, cloth and perforated fabric responder vest, free size; front zipper with at least five (5) pockets*." Atty. Lorenzo suggested to provide a picture of the intended responder vest showing the patch and logo of the SB.
- As to Item No. 16 – "*safety goggle foam type*," the BAC agreed to revise the same as: "*premium and branded safety goggle (wide screen with non-reflecting effect, adapted to wear with glasses and disposable respiratory half mask)*."
- As regards "*sledge hammer*," the BAC agreed to indicate ten (10) pounds, fiber glass handle.


- As to Item No. 14 – “rescue technician gloves (cut resistant, kevlar thread on all the seams, neoprene reinforcement on back and fingertips),” the BAC agreed to indicate “free size.”

Other Matters:

- As regards the procured Security Services for Sandiganbayan Centennial Building, Atty. Lorenzo said that there is a requirement in the Terms of Reference (TOR) that the winning bidder (Northern Star) shall provide four (4) units of handheld radio, not only for their security guards but also for the security guards of the SB, which was not yet complied with by Northern Star. Atty. Lorenzo further stated that the female guards have incomplete uniform, although the requirement in the TOR pertaining to uniform is couched in general terms (uniform and arm guards). Atty. Lorenzo also said that the age of the security guards provided by Northern Star appears to be beyond the required¹ age bracket. He said that all these observations are included in the letter submitted to the BAC, without prejudice to the collection of liquidated damages.

The pre-bid conference adjourned at 3:10 in the afternoon.

Prepared by:


MS. EMELITA A. CARAIG
Member, BAC Secretariat

Noted by:


ATTY. DASHELL C. YANCHA-PO
Head, BAC Secretariat

¹ At least 25 years old but not more than forty-five years old