



REPUBLIC OF THE PHILIPPINES
Sandiganbayan
Quezon City
BIDS AND AWARDS COMMITTEE

MINUTES OF THE MEETING

Date: October 25, 2019
Time: 2:00 P.M.
Venue: Budget and Finance Conference Room

Attendance

- Refer to attached Attendance Sheet.

Purpose/s

- **Pre-Bid Conference for the Procurement of One (1) Unified Threat Management Device (Firewall) and Provision of Network Infrastructure Upgrade for the Sandiganbayan**

Minutes

- Upon determination of a quorum, Atty. Pabulayan inquired from BAC Secretariat whether notices were sent to the observers. Atty. Yancha-Po replied that the observers were duly notified of today's pre-bid conference but none of the attendees appeared.
- Atty. Pabulayan acknowledged the presence of the prospective bidders and requested them to identify their names and the names of the company they are representing. The prospective bidders are the following, to wit:
 - (1) Eva Rogado, Marie Viday, and Eric Manalaysay of ASE IT Hublinx ("ASE");
 - (2) Ed Santiago and Kim Velasco of Handlink Inc. ("Handlink");
 - (3) Jonathan Estrobillo, Jeff Morillos and Kristine Bio of Pronet Systems Integrated Network Solution, Inc. ("Pronet");
 - (4) Joyce Tacderan of Infnitecare Technology Solutions, Inc. ("Infnitecare");
 - (5) Sarah Saluquen and Millno Agno of MEC Network ("MEC"),
 - (6) Lady Lyn Dela Cruz of Integrated Computer System (ICS).

- Atty. Pabulayan stated that the BAC is ready to accept and/or answer any clarification from the prospective bidders regarding the Bidding Documents of the subject procurement.
- Atty. Yancha-Po clarified that on page 71 of the Bidding Documents, there is a discrepancy as to the number of units. She stated that the total quantity of the units to be procured is fifty four (54) and not fifty three (53) as appearing in the Bidding Documents. She further stated that the same would be a subject of supplemental bid.
- Atty. Decano also clarified that the subject bidding consists of two (2) separate lots. One lot refers to Unified Threat Management Device (Firewall) with ABC of One Million (P1,000,000.00) while the second lot refers to Network Infrastructure Upgrade with ABC of Seven Million Four Hundred One Thousand Two Hundred Forty Five Pesos and 38/100 Centavos (P7,401,245.38). Atty. Decano said that the prospective bidders may bid on both lots or on one lot only. If the prospective bidders intend to bid for both lots, they will pay for two (2) separate bidding fees. However, if they intend to bid on one (1) lot only, they will only pay for one (1) bidding fee.
- In relation thereto, one of the prospective bidders sought clarification on whether there would be two (2) requirements to be submitted if the bidders would bid on both lots or one requirement is sufficient. Atty. Yancha-Po replied that two (2) separate requirements are required since the subject procurement consists of 2 separate lots.
- Atty. Yancha-Po inquired from the prospective bidders whether they have clarifications with regard to the attachments (sample forms in the Bidding Documents). No clarification with regard to the attachments was raised by the prospective bidders.
- Handlink sought clarification on page 67 of the Bidding Documents (TOR of Network Infrastructure) specifically No. 2 of the Qualification Requirements. Handlink inquired on the meaning of slash (/) between Electronics Communication Engineer/Certified Network Engineer. Atty. Decano replied that the contractor should have at least one Electronics Communication Engineer **or** Certified Network Engineer.
- Handlink likewise sought clarification on No. 3 of the Qualification Requirements. It inquired whether the requirement of at least one (1) supervisor who is an ITIL Certified Professional employee may be lax. Atty. Pabulayan clarified from Handlink whether its suggestion was to change "supervisor" to "personnel," to which the latter replied in the affirmative. Handlink asked whether ITIL Certified Professional employee pertains to the procurement of Network Infrastructure Upgrade to which Mr. Sanchez replied in the affirmative. Mr. Sanchez stated that ITIL Certified Professional employee is needed for the implementation of Network Infrastructure. Handlink opined that ITIL certified is needed for the process. Mr. Sanchez stated that it also involves a process since there is deployment of access points and switches and installation of the cables. Handlink explained that the process which will come from the end user must be approved by the ITIL Certified Professional employee while the contractor will only implement the same. Handlink suggested if the SB may waive the ITIL requirement since the

contractor will only implement the ITIL. Mr. Sanchez inquired from Handlink whether the latter has ITIL certified personnel. Handlink replied that it had ITIL certified personnel. Mr. Sanchez inquired from Handlink the reason as to its suggestion to waive the ITIL requirement. Handlink replied that the reason is due to the implementation. Handlink clarified that it can provide ITIL personnel but only for the purpose of implementation. Atty. Pabulayan clarified from Handlink whether ITIL Certified Professional employee is not needed in the Network Infrastructure. Handlink opined that the contractor can only provide the flow chart and diagram but not the checking of the process of Network Infrastructure. Handlink stated that SB may hire another contractor for the checking of Network Infrastructure.

- Another prospective bidder inquired on whether it is the contractor or distributor who will provide the certificate of ITIL. Mr. Sanchez replied that ITIL certification is issued by a third party independent of the distributor and the contractor.
- Mr. Sanchez explained that having ITIL certified supervisor will give the SB peace of mind that the service that would be provided is based on the best practices of the industry. ITIL means Information Technology Infrastructure Library and Network Infra is Infrastructure. ICS commented that changing ITIL certified "supervisor" to ITL certified "personnel" may also give the SB peace of mind that the service that will be provided is in accordance with the best practices of the industry. Atty. Pabulayan informed the prospective bidders that that the same will be a subject of Supplemental Bid, if necessary.
- Another prospective bidder inquired about sealing and marking of Bidding Documents which is composed of one (1) original, one (1) certified true copy and one (1) usb. Atty. Pabulayan replied that the electronic copy refers to the usb.
- Atty. Decano clarified to the prospective bidders that the installation¹ of the Network Infrastructure Upgrade will start at 6 p.m. and end at 4 a.m. There will be no daytime installation since there are hearings conducted in the SB. However, whole day installation is allowed during weekends.
- Another prospective bidder inquired on whether the requirement of similar projects should be specific to Network Upgrade. Mr. Sanchez replied that the same may be Network Infrastructure, not necessarily Network Upgrade (provided there is cabling involved and wireless implementation of the infrastructure project).
- Another prospective bidder sought clarification on page 81 of the Bidding Documents, No. 4 thereof, "*Provides operators with a comprehensive feature set for managing ACLs including viewing and configuring ACLs on devices, managed the network monitoring system, and importing ACLs.*" The prospective bidder suggested to relax the said feature since it can provide software monitoring only. It also stated that its access control is limited on what was being displayed in the monitor, not on the device being enrolled. Mr. Sanchez explained that SB has multiple VLANs. When a client using his mobile device, logs in a particular VLAN and roam around the building, the client can still

¹ As appearing in page 67 of the Bidding Documents

connect to his native VLAN. The prospective bidder clarified that the explanation pertains to the device (access point controller) to which Mr. Sanchez replied in the affirmative. The prospective bidder likewise clarified that the service it would provide is for monitoring purposes only. Atty. Decano stated that the same will also be a subject of Supplemental Bid, if necessary.

- Another prospective bidder sought clarification on page 81 of the Bidding Documents, No. 8, *"Gives administrators the ability to create standardized VLANs across all devices in the infrastructure that support VLANs. Can create VLANs, then add, configure, or remove them from all devices that support this feature. VLANs can be deployed in batch or individually for devices configuring VLANs. Administrators can also see VLANs on a topology view."* The prospective bidder inquired on whether there is a provision in the monitoring system about the creation of VLANs to which Mr. Sanchez replied in the affirmative. Mr. Sanchez stated that presently, SB has 25 VLANs. If the SB will not be able to create VLANs on the upgraded network that will be installed by the new provider, there would be chaos among the justices. Mr. Sanchez explained that the new provider would copy the VLAN from the existing core switch to the new core switch that will be installed. The prospective bidder stated that it may provide the requirement of SB. Mr. Sanchez inquired from the prospective bidder whether it has an idea of the product required by the SB to which the prospective bidder replied in the negative. Mr. Sanchez stated that the existing Network provider of SB is CISCO but presently, the requirement is not CISCO.
- ASE sought clarification on page 60 of the Bidding Documents (Technical Specifications of Lot 1 – Firewall), No. 9 under Hardware Specifications. It inquired on whether it is required to present all Product Certifications or one (1) Certification is sufficient. Mr. Sanchez replied that the BAC would appreciate if the prospective bidders can present all the Product Certifications. However, if there would be difficulty in securing all the Certifications, majority of them (at least four) is sufficient. Atty. Decano stated that the same will be a subject of a Supplemental Bid.
- ASE likewise sought clarification on page 66 of the Bidding Documents, No. 3 thereof under Warranty and Support which *states "2 locally certified engineers for local support."* It inquired whether the 2 locally certified engineers for local support is a combination of a partner, distributor and the principal. Mr. Sanchez replied that principal is sufficient. ASE stated that the standard for local support is: first level is the partner or re-seller, the second is the distributor and the third is the principal. It inquired whether the 2 locally certified engineers required may be a combination of one (1) from re-seller, one (1) from distributor, or one (1) from re-seller and one (1) from the principal, to which Mr. Sanchez replied in the affirmative. Atty. Decano stated that the same will also be a subject of a Supplemental Bid.
- Pronet inquired on whether the prospective bidders can request for an ocular inspection of the SB building. Mr. Sanchez replied that the ocular inspection may be conducted by all prospective bidders on Monday (October 28, 2019) at 1:30 p.m.
- ASE inquired on Technical Specifications of Firewall, No. 6 of Hardware Specifications: *"I/O Ports: at least 3 USB / 1 RJ45 COM / 1 VGA (rear)."* It stated that the latest is *"HDMI"*. Mr. Sanchez replied that VGA or HDMI is allowed.

- There being no other questions and/or clarifications from prospective bidders, Atty. Pabulayan declared that the Pre-Bid Conference is terminated.

Discussion with BAC Members:


- As regards page 67 of the Bidding Documents, No. 3 of the Qualification Requirements, the BAC agreed to revise the same to: *The Contractor should have at least one (1) personnel who is an ITIL Certified Professional employee, showing relevant certificates as proof.*
- As regards page 60 of the Bidding Documents, No. 6 of Hardware Specifications, the BAC agreed to revise the same to: *I/O Ports: at least 3 USB / 1 RJ45 COM / 1 VGA or HMDI (rear).* The BAC likewise agreed to revise No. 9 of Hardware Specifications to: *At least four (4) product Certifications.*
- As regards page 66 of the Bidding Documents, No. 3 thereof under Warranty and Support, the BAC agreed to revise the same to: *At least 2 locally certified engineers in any of the three (3) levels of support.*
- The BAC resolved to issue a Supplemental Bid Bulletin for this procurement project.

The pre-bid conference adjourned at 3:15 in the afternoon.

Prepared by:


MS. EMELITA A. CARAIG
Member, BAC Secretariat

Noted by:


ATTY. DASHELL C. YANCHA-PO
Head, BAC Secretariat