

**REPUBLIC OF THE PHILIPPINES****Sandiganbayan**

Quezon City

APPROVED FOR POSTINGMA. TERESA S. PABULAYAN
Executive Clerk of Court IV

APR 23 2024

RFQ No. / Date:	R-SVP-2024-103-04 /	April 23, 2024
P.R. No. / Date:	24-03-263	/ March 13, 2024

REQUEST for QUOTATION

The *Sandiganbayan*, through its Bids and Awards Committee, invites all eligible suppliers, contractors, and/or consultants to submit a quotation of their best offer for the item/s described below, subject to the Terms and Conditions and within the Approved Budget for the Contract (ABC).

Qty	Unit	Description	Approved Budget for the Contract (ABC)
600	Piece	Fexofenadine 120mg tab	Php 55,350.00
500	Piece	Loratadine 10mg tab	Php 12,750.00
600	Piece	Cefuroxime Axetil 500mg tab	Php 33,900.00
600	Piece	Azithromycin 500mg tab	Php 74,700.00
600	Piece	Co-Amoxiclav 625mg tab	Php 28,350.00
500	Piece	Ciprofloxacin 500mg tab	Php 38,875.00
500	Piece	Cloxacillin Na 500mg tab	Php 9,125.00
600	Piece	Betahistine Hydrochloride 24mg tab	Php 61,350.00
600	Piece	Benzidomine Hydrochloride 3mg lozenges	Php 23,250.00
600	Piece	Loperamide 2mg tab	Php 12,000.00
500	Piece	Oral Rehydration Solution	Php 9,250.00
1000	Piece	Paracetamol 500mg tab	Php 5,750.00
1000	Piece	Chlorphenamine Maleate, Dextromethorphan Hbr., Guaifenesin + Paracetamol, Phenylpropanolamine Hcl.	Php 15,000.00
1000	Piece	Sambucus nigra (elder flower), Primula veris and Primular elatior (primula flower with calyx), Rumex crispus (common sorred herb), Verbena officianalis (verbena herb), Gentiana lutes (gentian root).	Php 21,000.00
600	Piece	Ambroxol HCL 30mg tab	Php 8,100.00
600	Piece	Acetylcysteine 600mg tab	Php 44,850.00
5	Piece	Ipratropium Bromide + Salbutamol Sulfate 2.5mg 1nebule	Php 246.25
500	Piece	Omeprazole 40mg cap	Php 28,875.00

500	Piece	Hyoscine N-butylbromide 10mg tab	Php 17,500.00
200	Piece	Clonidine HCL 75mcg	Php 6,900.00
500	Piece	Amlodipine Besilate 5mg tab	Php 11,875.00
500	Piece	Losartan Potassium 50mg tab	Php 6,950.00
600	Piece	Celecoxib 200mg. Tab	Php 22,050.00
600	Piece	Mefenamic acid 500mg tab	Php 19,950.00
300	Piece	Etericoxib 120mg tab	Php 28,500.00
200	Piece	Tranexamic acid 500mg tab	Php 8,800.00
5	Piece	Silver Sulfadiazine cream 20mg	Php 4,476.25
5	Piece	Tobramycin Dexamethasone 3mg. / 1mg (5mg)	Php 3,315.00
5	Piece	Mupirocin crème 20mg/g (5g)	Php 2,003.75
		Requirements: 1. Must have product of registration from FDA; 2. Must have good manufacturing practices from FDA; 3. Must have batch release from FDA.; 4. Must have license to operate from FDA with list of sources; 5. Must have certification from Medical Officer that medicines and drugs requisitioned is included in the PNDF current edition.; 6. Must have deliver receipts / invoice bearing Lot Nos. and expiry Date of drugs.; and 7. Must have 24 months expiration from the date of delivery date.	
TOTAL			Php 615,041.25
Delivery Period	Fifteen (15) working days from receipt of the Purchase Order (PO).		
Deadline of Submission	April 30, 2024/ 3:00 P.M.		

INSTRUCTIONS

Note: Failure to follow any of these instructions will automatically disqualify your entire quotation.

1. Suppliers must submit the following required documents as **Attachments** to their Quotation/Proposal:
 - a. Valid and current Mayor's/Business Permit
 - b. PhilGEPS Registration Number

- c. Income/Business Tax Return¹
- d. Notarized Omnibus Sworn Statement (OSS), compliant with the latest GPPB template² (*may be submitted prior to the issuance of a Notice of Award or payment*)

If the supplier has previously submitted the above documents to the Sandiganbayan, please indicate the RFQ No. and the date of submission of such documents.³

2. All entries must be typed or written in a clear and legible manner.

3. There shall be no alteration of the contents of this form, including its attachments. If another form is used other than the attached Price Quotation Form (ANNEX A), please include the following in your quotation:

- a. Terms of Payment
- b. Warranty; if applicable
- c. Place of Delivery: SANDIGANBAYAN, Centennial Bldg., Commonwealth Ave., cor. Batasan Road, Quezon City
- d. Delivery Period
- e. Price Validity Period
- f. Certificate of Exclusive Distributorship; if applicable
- g. Tax Identification Number (TIN)
- h. Use company letterhead for your quotation and address the same to:

ATTY. DASHELL C. YANCHA-PO
Chief Judicial Staff Officer
Procurement Management Division

4. All technical specifications must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.

5. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS and CONDITIONS

1. All quotations are considered an offer of the items specified above at the prices quoted in the Price Quotation Form ("Annex A") and a guaranty of availability of the quoted items. In the event that the offer is accepted, a Purchase Order (PO) for the above-mentioned items will be sent to the suppliers concerned advising them of such acceptance and such other terms of delivery, as applicable. **The supplier shall submit the signed "Conforme" in the PO within two (2) calendar days upon receipt thereof.**

¹ For ABC above Php500,000.00 (*As per Appendix A of Annex "H" of the 2016 RIRR of R.A. No. 9184*)

² For ABC above Php50,000.00 (*As per Appendix A of Annex "H" of the 2016 RIRR of R.A. No. 9184*)

³ Procuring Entities already maintaining an updated file of any of the bidder's above-mentioned requirements, whether through the PhilGEPS Certificate of Registration and Membership or its own records, may no longer require its re-submission (*As per Appendix A of Annex "H" of the 2016 RIRR of R.A. No. 9184*)

2. The submission of an alternate quotation/offer is not allowed. Suppliers who submit more than one (1) quotation shall be automatically disqualified.

3. All prices herein offered are valid, binding, and effective for thirty (30) calendar days from date of submission.

4. An alteration or amendment of the Terms and Conditions shall render the quotation as non-responsive/non-compliant, unless such alteration or amendment is advantageous and beneficial to the Procuring Entity.

5. In case of a tie, the concerned parties will be informed and invited to a "drawing of lots" or any other similar method of chance, in accordance with GPPB Circular 06-2005 (*"Tie-Breaking Method"*).

6. The *Sandiganbayan* reserves the right to reject any or all offers, or accept such offer it may consider most economical and advantageous to the government.

7. The salient provisions of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 on liquidated damages and imposition of administrative penalties shall be observed.

For any clarification, kindly contact Karlo Enrico S. Baguio or Vien Vee Vic P. Abila through +632 8951-4587/ 8951-4596 or email us at sandiganbayanpmd@gmail.com.

Very truly yours,



WINDSOR P. PAMORCA

Judicial Staff Officer III

Procurement Management Division

PRICE QUOTATION FORM

SANDIGANBAYAN BIDS AND AWARDS COMMITTEE

Sandiganbayan Centennial Building
Batasan Road, Quezon City

ATTN: PROCUREMENT MANAGEMENT DIVISION

Sir/Ma'am:

After having carefully read and accepted the terms and conditions in the Request for Quotation, please find below our quotation for the item/s as follows:

Qty	Unit	Description	Quote per unit	Total Quote
600	Piece	Fexofenadine 120mg tab		
500	Piece	Loratadine 10mg tab		
600	Piece	Cefuroxime Axetil 500mg tab		
600	Piece	Azithromycin 500mg tab		
600	Piece	Co-Amoxiclav 625mg tab		
500	Piece	Ciprofloxacin 500mg tab		
500	Piece	Cloxacillin Na 500mg tab		
600	Piece	Betahistine Hydrochloride 24mg tab		
600	Piece	Benzidomine Hydrochloride 3mg lozenges		
600	Piece	Loperamide 2mg tab		
500	Piece	Oral Rehydration Solution		
1000	Piece	Paracetamol 500mg tab		
1000	Piece	Chlorphenamine Maleate, Dextromethorphan Hbr., Guaifenesin + Paracetamol, Phenylpropanolamine Hcl.		
1000	Piece	Sambucus nigra (elder flower), Primula veris and Primular elatior (primula flower with calyx), Rumex crispus (common sorred herb), Verbena officianalis (verbena herb), Gentiana lutes (gentian root).		
600	Piece	Ambroxol HCL 30mg tab		
600	Piece	Acetylcysteine 600mg tab		
5	Piece	Ipratropium Bromide + Salbutamol Sulfate 2.5mg 1nebule		
500	Piece	Omeprazole 40mg cap		
500	Piece	Hyoscine N-butylbromide 10mg tab		
200	Piece	Clonidine HCL 75mcg		

500	Piece	Amlodipine Besilate 5mg tab		
500	Piece	Losartan Potassium 50mg tab		
600	Piece	Celecoxib 200mg. Tab		
600	Piece	Mefenamic acid 500mg tab		
300	Piece	Etericoxib 120mg tab		
200	Piece	Tranexamic acid 500mg tab		
5	Piece	Silver Sulfadiazine cream 20mg		
5	Piece	Tobramycin Dexamethasone 3mg. / 1mg (5mg)		
5	Piece	Mupirocin crème 20mg/g (5g)		
		Requirements: <ol style="list-style-type: none"> 1. Must have product of registration from FDA; 2. Must have good manufacturing practices from FDA; 3. Must have batch release from FDA.; 4. Must have license to operate from FDA with list of sources; 5. Must have certification from Medical Officer that medicines and drugs requisitioned is included in the PNDF current edition.; 6. Must have deliver receipts / invoice bearing Lot Nos. and expiry Date of drugs.; and 7. Must have 24 months expiration from the date of delivery date. 		
Delivery Period		Fifteen (15) working days from receipt of the Purchase Order (PO).		
Deadline of Submission		April 30, 2024/ 3:00 P.M.		

INSTRUCTIONS

The above quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name & Signature of Authorized Representative

Company Name

Company Address

Tax Identification Number (TIN)

PhilGEPS Registration Number

Contact Number/s

Email Address

Date Issued