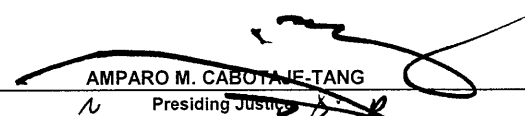


Republic of the Philippines  
**SANDIGANBAYAN**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SANDIGANBAYAN in the CSC website:

  
AMPARO M. CABOTAJE-TANG  
Presiding Justice

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary/ Daily Wage	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Security Guard I (Contractual)	N/A	3	14,678.00/ 667.18	High School Graduate	None Required	None Required	CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard License		Office of the Associate Justice Ma. Theresa Dolores C. Gomez-Estoesta
2	Security Guard I (Contractual)	N/A	3	14,678.00/ 667.18	High School Graduate	None Required	None Required	CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard License		Office of the Associate Justice Kevin Narce B. Vivero
3	Security Guard I (Contractual)	N/A	3	14,678.00/ 667.18	High School Graduate	None Required	None Required	CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard License		Office of the Associate Justice Georgina D. Hidalgo

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 21, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph) (**NOTARIZED**);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**Note:** Interested applicants shall be required to disclose their relatives in the Sandiganbayan.

QUALIFIED APPLICANTS are advised to send their application through the details and link below:

**Hon. AMPARO M. CABOTAJE-TANG**

Presiding Justice

Sandiganbayan Centennial Building, Commonwealth Avenue corner IBP Road, Quezon City

<https://forms.gle/tzsovngKEzgwbi78>



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

**Sandiganbayan**

QUEZON CITY

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Pursuant to the provisions of RA 7041, as implemented by the Civil Service Commission through its Memorandum Circular No. 27 dated July 2, 1991 and Memorandum Circular No. 03,s.2001, NOTICE is hereby given that vacant positions in the SANDIGANBAYAN have been authorized to be filled by the Honorable Presiding Justice, to wit:

PLACE OF ASSIGNMENT	POSITION TITLE	Monthly Salary/ Daily Wage
Office of the Associate Justice Ma. Theresa Dolores C. Gomez- Estoesta	Security Guard I (Contractual)	14,678.00/ 667.18
Office of the Associate Justice Kevin Narce B. Vivero	Security Guard I (Contractual)	14,678.00/ 667.18
Office of the Associate Justice Georgina D. Hidalgo	Security Guard I (Contractual)	14,678.00/ 667.18

The deadline of submission to the Personnel Section shall not be later than March 21, 2024.

**Sandiganbayan is a gender-fair and disability-inclusive employer. Any qualified person may apply.**

Quezon City, February 29, 2024.



**RITCHELLE M. DESINGAÑO-YRAÑELA**

Chief Judicial Staff Officer

Administrative Division

**Office of the Associate Justice Ma. Theresa Dolores C. Gomez-Estoesta**

Position: **Security Guard I (Contractual)**  
Salary Grade : 3 Monthly Salary/ Daily Wage : 14,678.00/ 667.18

**Duties and Responsibilities:**

- Under general supervision, performs security guarding functions as determined, defined and detailed by superior authority;
- Performs other related tasks as may be assigned by his/her Justice.

**Qualification Standards**

Education : High School Graduate  
Training : None Required  
Experience : None Required  
Eligibility : CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard License

**Office of the Associate Justice Kevin Narce B. Vivero**

Position: **Security Guard I (Contractual)**  
Salary Grade : 3 Monthly Salary/ Daily Wage : 14,678.00/ 667.18

**Duties and Responsibilities:**

- Under general supervision, performs security guarding functions as determined, defined and detailed by superior authority;
- Performs other related tasks as may be assigned by his/her Justice.

**Qualification Standards**

Education : High School Graduate  
Training : None Required  
Experience : None Required  
Eligibility : CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard License

**Office of the Associate Justice Georgina D. Hidalgo**

Position: **Security Guard I (Contractual)**

Salary Grade : **3** Monthly Salary/ Daily Wage : **14,678.00/ 667.18**

**Duties and Responsibilities:**

- Under general supervision, performs security guarding functions as determined, defined and detailed by superior authority;
- Guards court offices and other court properties against fire, theft, damage and illegal entry, makes arrests when deputized by proper authorities to maintain peace and order in the court premises and other related work.

**Qualification Standards**

Education : High School Graduate

Training : None Required

Experience : None Required

Eligibility : CSC MC 11, s. 1996, as amended (Cat. IV) – Security Guard License