

SANDIGANBAYAN
Annual Procurement Plan for 2022

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Ads/Posting of IR/RFP	Sub/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
CAPITAL OUTLAY												
INFORMATION COMMUNICATION AND TECHNOLOGY (ICT) EQUIPMENT												
	ICT Equipment	Various Offices	Competitive Bidding	February	February	March	March	GAA2022	72,598,500.00		72,598,500.00	
	ICT Equipment	Various Offices	NP-53.9 SVP	February	February	March	March	GAA2022	5,736,500.00		5,736,500.00	
	ICT Equipment	Various Offices	AMP-Direct Contracting	February	February	March	March	GAA2022	1,500,000.00		1,500,000.00	
								Subtotal ICT Equipment	79,835,000.00		79,835,000.00	
	ICT SOFTWARE	Various Offices	NP-53.9 SVP	February	February	March	March	GAA2022	5,256,000.00		5,256,000.00	
	COMMUNICATION EQUIPMENT	Various Offices	Competitive Bidding	May	May	June	June	GAA2022	510,000.00		510,000.00	
								TOTAL CAPITAL OUTLAY	85,601,000.00		85,601,000.00	
MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)												
	TRAVELLING EXPENSES - FOREIGN	Various Offices	N/A	N/A	N/A	N/A	N/A	GAA2022	10,355,000.00	10,355,000.00		
	TRAVELLING EXPENSES - LOCAL	Various Offices	N/A	N/A	N/A	N/A	N/A	GAA2022	10,199,000.00	10,199,000.00		
	TRAINING AND SCHOLARSHIP EXPENSES											
	Training/Seminar Venue	Various Offices	NP-53.10 Lease of Real Property and Venue	As needed	As needed	As needed	As needed	GAA2022	10,000,000.00	10,000,000.00		
	Training and Scholarship Expenses	Various Offices	N/A	N/A	N/A	N/A	N/A	GAA2022	7,098,000.00	7,098,000.00		
								Subtotal Training and Scholarship Expenses	17,098,000.00	17,098,000.00		
	OFFICE SUPPLIES EXPENSES											
	Office Supplies	Various Offices	Agency to Agency	Quarterly	Quarterly	Quarterly	Quarterly	GAA2022	20,000,000.00	20,000,000.00		
	Office Supplies	Various Offices	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA2022	10,000,000.00	10,000,000.00		
	Office Supplies	Various Offices	NP-53.9 SVP	Quarterly	Quarterly	Quarterly	Quarterly	GAA2022	19,705,000.00	19,705,000.00		
								Subtotal Office Supplies Expenses	49,705,000.00	49,705,000.00		
	OTHER SUPPLIES AND MATERIALS EXPENSES											
	Other Supplies and Materials	Various Offices	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GAA2022	2,000,000.00	2,000,000.00		
	Other Supplies and Materials	Various Offices	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GAA2022	1,525,000.00	1,525,000.00		
	Other Supplies and Materials	Various Offices	NP-53.9 SVP	Quarterly	Quarterly	Quarterly	Quarterly	GAA2022	2,000,000.00	2,000,000.00		
	Other Supplies and Materials	Various Offices	NP-53.2 Emergency Cases	As needed	As needed	As needed	As needed	GAA2022	1,000,000.00	1,000,000.00		
								Subtotal Other Office Supplies and Materials Expenses	6,525,000.00	6,525,000.00		
	ACCOUNTABLE FORMS EXPENSES	Various Offices	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GAA2022	27,000.00	27,000.00		
		Various Offices	SVP	Quarterly	Quarterly	Quarterly	Quarterly	GAA2022	27,000.00	27,000.00		
								Subtotal Accountable Forms Expenses	54,000.00	54,000.00		
	FUEL, OIL AND LUBRICANTS EXPENSES	Various Offices	NP-Direct Real Purchase 53.14	As needed	As needed	As needed	As needed	GAA2022	10,353,000.00	10,353,000.00		
	DRUGS AND MEDICINE EXPENSES	MED	NP-53.9 SVP	Quarterly	Quarterly	Quarterly	Quarterly	GAA2022	9,256,000.00	9,256,000.00		
	UTILITY EXPENSES - WATER EXPENSES	Various Offices	AMP-Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA2022	3,201,000.00	3,201,000.00		
	UTILITY EXPENSES - ELECTRICITY EXPENSES	Various Offices	AMP-Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA2022	22,566,000.00	22,566,000.00		
	POSTAGE AND COURIER SERVICES	Various Offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	2,140,000.00	2,140,000.00		
	TELEPHONE - MOBILE	Various Offices	N/A	N/A	N/A	N/A	N/A	GAA2022	4,161,000.00	4,161,000.00		
	TELEPHONE - LANDLINE	Various Offices	Guidelines on ISP	Monthly	Monthly	Monthly	Monthly	GAA2022	4,496,000.00	4,496,000.00		
	INTERNET SUBSCRIPTION EXPENSES	Various Offices	Guidelines on ISP	January	January	February	February	GAA2022	7,790,000.00	7,790,000.00		
	CABLE, SATELLITE, TELEGRAPH & RADIO EXPENSES	Various Offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	140,000.00	140,000.00		
	EXTRAORDINARY EXPENSES AND MISCELLANEOUS EXPENSES	Various Offices	N/A	N/A	N/A	N/A	N/A	GAA2022	5,038,000.00	5,038,000.00		
	LEGAL SERVICES	Various Offices	N/A	N/A	N/A	N/A	N/A	GAA2022	557,000.00	557,000.00		
	OTHER PROFESSIONAL SERVICES	Various Offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	6,849,000.00	6,849,000.00		
	JANITORIAL SERVICES	Adm	Competitive Bidding	July	July	August	August	GAA2022	6,917,000.00	6,917,000.00		
	SECURITY SERVICES	SAS	Competitive Bidding	January	January	February	February	GAA2022	11,325,000.00	11,325,000.00		
	OTHER GENERAL SERVICES	Various Offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	6,773,000.00	6,773,000.00		
	REPAIR AND MAINTENANCE - BUILDINGS AND STRUCTURES	Various Offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	53,072,000.00	53,072,000.00		
	REPAIR AND MAINTENANCE - OFFICE EQUIPMENT	Various offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	5,324,000.00	5,324,000.00		
	REPAIR AND MAINTENANCE - ICT	Various offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	2,012,000.00	2,012,000.00		
	REPAIR AND MAINTENANCE - MOTOR VEHICLES	Various offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	8,654,000.00	8,654,000.00		
	REPAIR AND MAINTENANCE - FURNITURE AND FIXTURES	Various offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	1,149,000.00	1,149,000.00		
	TAXES, DUTIES AND LICENSES	Various offices	NP-53.5 Agency-to-Agency	As needed	As needed	As needed	As needed	GAA2022	114,000.00	114,000.00		
	FIDELITY BOND PREMIUMS	Various offices	NP-53.5 Agency-to-Agency	Annually	Annually	Annually	Annually	GAA2022	149,000.00	149,000.00		
	INSURANCE EXPENSES	Various offices	NP-53.5 Agency-to-Agency	Annually	Annually	Annually	Annually	GAA2022	5,655,000.00	5,655,000.00		
	ADVERTISING EXPENSES	Various offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	252,000.00	252,000.00		
	PRINTING AND PUBLICATION EXPENSES	Various offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	213,000.00	213,000.00		
	REPRESENTATION EXPENSES	Various offices	N/A	As needed	As needed	As needed	As needed	GAA2022	2,976,000.00	2,976,000.00		
	TRANSPORTATION AND DELIVERY EXPENSES	Various offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	135,000.00	135,000.00		
	RENT BUILDING AND STRUCTURES	Various offices	NP-53.10 Lease of Real Property and Venue	As needed	As needed	As needed	As needed	GAA2022	168,539,000.00	168,539,000.00		
	RENT MOTOR VEHICLE	Various offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	500,000.00	500,000.00		
	RENT EQUIPMENT											
	Photocopying Machine	Various offices	Competitive Bidding	January	January	February	February	GAA2022	2,318,000.00	2,318,000.00		
	Sound System and Lights	Various Offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	22,000.00	22,000.00		
								Subtotal Rent Equipment	2,340,000.00	2,340,000.00		
	OTHER SUBSCRIPTION EXPENSES											
	Online Subscription Expenses	Various Offices	AMP-Direct Contracting	July	July	August	August	GAA2022	4,000,000.00	4,000,000.00		
	Other Subscription Expenses	Various offices	NP-53.9 SVP	As needed	As needed	As needed	As needed	GAA2022	1,461,000.00	1,461,000.00		

			Subtotal Other Subscription Expenses					5,461,000.00	5,461,000.00		
Semi-Expendable Office Equipment	Various offices	NP-53.9 SVP	March	March	April	April	GAA2022	1,977,000.00	1,977,000.00		
Semi-Expendable ICT Equipment											
Semi-Expendable ICT Equipment	Various Offices	Competitive Bidding	February	February	March	March	GAA2022	3,020,000.00	3,020,000.00		
Semi-Expendable ICT Equipment	Various Offices	NP-53.9 SVP	February	February	March	March	GAA2022	1,708,000.00	1,708,000.00		
			Subtotal Semi-Expendable ICT Equipment					4,728,000.00	4,728,000.00		
Semi-Expendable Disaster Response and Rescue Equipment	Various offices	NP-53.9 SVP	August	August	September	September	GAA2022	480,000.00	480,000.00		
Semi-Expendable Military, Police and Traffic Supplies Equipment	SAS	NP-53.9 SVP	May	May	June	June	GAA2022	973,000.00	973,000.00		
Semi-Expendable Medical Equipment	MED	NP-53.9 SVP	February	February	March	March	GAA2022	29,000.00	29,000.00		
Semi-Expendable Other Machinery and Equipment	Various Offices	NP-53.9 SVP	April	April	May	May	GAA2022	596,000.00	596,000.00		
Semi-Expendable Furniture and Fixtures			Subtotal Semi-Expendable Furniture and Fixtures					14,709,000.00	14,709,000.00		
Semi-Expendable Furniture and Fixtures	Various Offices	Competitive Bidding	February	February	March	March	GAA2022	11,331,500.00	11,331,500.00		
Semi-Expendable Furniture and Fixtures	Various Offices	NP-53.9 SVP	February	February	March	March	GAA2022	3,377,500.00	3,377,500.00		
			Subtotal Other MOOE					118,208,000.00	118,208,000.00		
DONATIONS	N/A	N/A	N/A	N/A	N/A	N/A	GAA2022	5,000.00	5,000.00		
OTHER MOOE			TOTAL MOOE					593,748,000.00	593,748,000.00		
Christmas Party	Various Offices		November	November	November	November	GAA2022	2,000,000.00	2,000,000.00		
Anniversary	Various Offices		May	May	May	May	GAA2022	2,000,000.00	2,000,000.00		
Other MOOE	Various Offices		As needed	As needed	As needed	As needed	GAA2022	98,208,000.00	98,208,000.00		
PRAISE Expenses	Various Offices		As needed	As needed	As needed	As needed	GAA2022	6,000,000.00	6,000,000.00		
COVID Related Expenses	Various Offices		As needed	As needed	As needed	As needed	GAA2022	10,000,000.00	10,000,000.00		
GAD Projects (5% of Total Budget)	GAD		As needed	As needed	As needed	As needed	GAA2022				
Senior Citizen and Differently Abled Person Committee Projects (1% of Total Budget)	SCDA/PC		As needed	As needed	As needed	As needed	GAA2022				
CARRY-OVER FROM 2021 APP											
OFFICE EQUIPMENT								1,372,500.00	-	1,372,500.00	
Office Equipment	Various offices	NP-53.9 SVP	March	March	April	April	GAA2021	835,500.00	835,500.00	-	
Office Equipment	Various offices	Shopping	March	March	April	April	GAA2021	1,141,500.00	1,141,500.00	-	
			Subtotal Office Equipment					3,349,500.00	1,977,000.00	1,372,500.00	
ICT EQUIPMENT											
ICT Equipment	Various Offices	Competitive Bidding	February	February	March	March	GAA2021	78,075,200.00	3,110,200.00	74,965,000.00	
ICT Equipment	Various Offices	NP-53.9 SVP	February	February	March	March	GAA2021	4,587,300.00	1,089,800.00	3,497,500.00	
ICT Equipment	Various Offices	Shopping	February	February	March	March	GAA2021	528,000.00	528,000.00	-	
			Subtotal ICT Equipment					83,190,500.00	4,728,000.00	78,462,500.00	
ICT COMPUTER SOFTWARE											
ICT Computer Software	Various Offices	Competitive Bidding	February	February	March	March	GAA2021	2,500,000.00	-	2,500,000.00	
ICT Computer Software	Various Offices	NP-53.9 SVP	February	February	March	March	GAA2021	2,756,000.00	-	2,756,000.00	
			Subtotal Computer Software					5,256,000.00	-	5,256,000.00	
MEDICAL EQUIPMENT	Various Offices	NP-53.9 SVP	February	February	March	March	GAA2021	29,000.00	29,000.00	-	
COMMUNICATION EQUIPMENT	Various Offices	NP-53.9 SVP	May	May	June	June	GAA2021	510,000.00	-	510,000.00	
MILITARY, POLICE AND SECURITY EQUIPMENT	SSSD	NP-53.9 SVP	May	May	June	June	GAA2021	973,000.00	-	973,000.00	
DISASTER RESPONSE AND RESCUE EQUIPMENT	Various Offices	NP-53.9 SVP	August	August	September	September	GAA2021	480,000.00	-	480,000.00	
OTHER MACHINERY AND EQUIPMENT											
Other Machinery and Equipment	Various offices	Competitive Bidding	April	April	May	May	GAA2021	469,000.00	469,000.00	-	
Other Machinery and Equipment	Various offices	NP-53.9 SVP	April	April	May	May	GAA2021	127,000.00	127,000.00	-	
			Subtotal Other Machinery and Equipment					596,000.00	596,000.00	-	
TRANSPORTATION EQUIPMENT	Various Offices	Competitive Bidding	January	January	February	February	GAA2021	8,554,000.00	-	8,554,000.00	
FURNITURE AND FIXTURES	Various Offices	Competitive Bidding	February	February	March	March	GAA2021	22,537,000.00	14,709,000.00	7,828,000.00	
BOOKS	Various Offices	AMP-Direct Contracting	August	August	September	September	GAA2021	1,500,000.00	-	1,500,000.00	
			Total Equipment-CO and MOOE					126,975,000.00	23,492,000.00	103,483,000.00	
Health Maintenance Service for Sandiganbayan Justices, Officials and Employees (1 lot)	Health&Welfare Cmte	Competitive Bidding	March	April	April	May	Savings	27,000,000.00	27,000,000.00	-	
CARRY-OVER FROM 2020 APP AND PREVIOUS APPS											
ICT EQUIPMENT 1 lot, GAA2019	Various offices	Competitive Bidding						12,883,177.38	-		
ICT EQUIPMENT 1 lot, GAA2020	Various offices	Competitive Bidding						4,042,580.45	-		
FURNITURE AND FIXTURES, 1 lot, GAA2018	Various offices	Competitive Bidding						3,476,536.00	-		
FURNITURE AND FIXTURES, 1 lot, GAA2019	Various offices	Competitive Bidding						4,347,388.00	-		
FURNITURE AND FIXTURES, 1 lot, GAA2020	Various offices	Competitive Bidding						1,166,550.00	-		
LAND IMPROVEMENT OUTLAY	ENG	Competitive Bidding						1,500,000.00	-	1,500,000.00	
BUILDINGS AND OTHER STRUCTURES	ENG	Competitive Bidding						1,056,657,032.79	-	1,056,657,032.79	
OFFICE EQUIPMENT											
Office Equipment	Various offices	Competitive Bidding						7,360,000.00	-	7,360,000.00	
Office Equipment	Various offices	NP-53.9 SVP						5,803,250.00	2,150,250.00	3,653,000.00	
			Subtotal Office Equipment					13,163,250.00	2,150,250.00	11,013,000.00	
ICT EQUIPMENT											
ICT Equipment	Various offices	Competitive Bidding						56,815,022.23	3,985,100.00	52,829,922.23	
ICT Equipment	Various offices	NP-53.9 SVP						1,515,950.00	1,265,950.00	250,000.00	
			Subtotal ICT Equipment					58,330,972.23	5,252,050.00	53,078,922.23	
ICT SOFTWARE											
ICT Software	Various offices	Competitive Bidding						19,810,000.00	-	19,810,000.00	

ICT Software	Various offices	NP-53.9 SVP				300,000.00	-	300,000.00	
						Subtotal ICT Software	20,110,000.00	-	20,110,000.00
MILITARY, POLICE AND SECURITY EQUIPMENT	Various offices	NP-53.9 SVP				1,007,500.00	977,500.00	30,000.00	
MEDICAL EQUIPMENT	Various offices	NP-53.9 SVP				359,200.00	88,200.00	271,000.00	
DISASTER RESPONSE AND RESCUE EQUIPMENT	Various offices	NP-53.9 SVP				480,000.00	480,000.00	-	
OTHER MACHINERY AND EQUIPMENT	Various offices	NP-53.9 SVP							
Other Machinery and Equipment	Various offices	Competitive Bidding				1,400,000.00	-	1,400,000.00	
Other Machinery and Equipment	Various offices	NP-53.9 SVP				4,266,759.56	1,216,759.56	3,050,000.00	
						Subtotal Other Machinery and Equipment	5,666,759.56	1,216,759.56	4,450,000.00
FURNITURE AND FIXTURES									
Furniture and Fixtures	Various offices	Competitive Bidding				25,342,177.19	19,017,677.19	6,324,500.00	
Furniture and Fixtures	Various offices	NP-53.9 SVP				221,000.00	-	221,000.00	
						Subtotal Furniture and Fixtures	25,563,177.19	19,017,677.19	6,545,500.00
TRANSPORTATION EQUIPMENT	Various offices	Competitive Bidding				19,696,000.00	-	19,696,000.00	
BOOKS	Lib	AMP-Nego				1,500,000.00	-	1,500,000.00	
REPAIR AND MAINTENANCE									
Repair and Maintenance	Various offices	Competitive Bidding				53,071,016.65	53,071,016.65	-	
Repair and Maintenance	Various offices	NP-53.9 SVP				895,000.00	895,000.00	-	
						Subtotal Semi-Expendable Furniture and Fixtures	53,966,016.65	53,966,016.65	-
OTHER MOOE	Various offices	NP-53.9 SVP				6,000,000.00	6,000,000.00	-	
						TOTAL CARRY-OVER FROM PREVIOUS APPs	1,443,591,140.25	139,640,483.40	1,278,334,455.02

Prepared by:
BIDS AND AWARDS COMMITTEE SECRETARIAT

(signed)
ATTY. DASHELL C. YANCHA-PO
Head, BAC Secretariat

Recommended for Approval by:
BIDS AND AWARDS COMMITTEE

(signed)
ATTY. MA. TERESA S. PABULAYAN
Chairperson

(signed)
ATTY. RONALD JOHN B. DECANO
Member

(signed)
ATTY. RICKSON M. BUENVIAJE
Member

(signed)
ATTY. JASON T. LORENZO
Vice-Chairperson

(signed)
ATTY. RITCHELLE M. DESINGAÑO-YRAÑELA
Member

(signed)
ATTY. PAULA ANNE MARIE D. VASQUEZ
Member

Recommended for Approval by:
COMMITTEE ON ACQUISITION, PROCUREMENT,
MAINTENANCE AND DISPOSAL OF FACILITIES,
EQUIPMENT AND SUPPLIES

(signed)
ALEX L. QUIROZ
Chairperson

Approved by:
HEAD OF THE PROCURING ENTITY

(signed)
AMPARO M. CASOTAJE-TANG
Presiding Justice