



REPUBLIC OF THE PHILIPPINES
Sandiganbayan
Quezon City

BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

November 19, 2021

MR. RAMELITO E. RAMIREZ, II

Authorized Representative

Doña Alejandra, Inc. (DAI)

G/F ESNA Bldg.

30 Timog Ave. Laging Handa

Quezon City

Dear **Mr. Ramirez**,

The attached Contract having been signed and approved, notice is hereby given to **DOÑA ALEJANDRA, INC.** for the execution of the project:

**1 Lot Supply, Delivery, and Installation of Integrated
Human Resource and Payroll System**
(Reference No. SB-BID06-2021)

You are responsible for complying with the terms and conditions of the Contract, particularly Item 2 of the same, which provides for the supply, delivery and installation of the abovementioned goods within **sixty (60) days upon receipt of herein Notice to Proceed.**

Very truly yours,

MA. TERESA S. PABULAYAN

*Executive Clerk of Court IV and
Chairperson, Bids and Award Committee*

CONFORME BY:

MR. RAMELITO E. RAMIREZ, II

Authorized Representative, DAI

Date: _____