



Republic of the Philippines
Sandiganbayan
Quezon City

APPROVED FOR POSTING

MA. TERESA S. PABULAYAN
Executive Clerk of Court IV

INVITATION TO BID FOR THE **Provision of Janitorial Manpower Services for One Year Only**

1. The **Sandiganbayan**, through the **General Appropriations Act for 2017**, intends to apply the sum of **Two Million Eight Hundred Thirty-Two Thousand Pesos (Php 2,832,000.00) Only, inclusive of Value Added Tax (VAT) (12%)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Provision of Janitorial Manpower Services for One Year Only**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Sandiganbayan Bids and Awards Committee (BAC)**, now invites bids for the **Provision of Janitorial Manpower Services for One Year Only**. Delivery of the Goods is required within thirty **(30) calendar days**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project which is *at least equivalent to fifty percent (50%) of the Approved Budget for the Contract (ABC)*. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
 - (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from the **Sandiganbayan BAC** and inspect the Bidding Documents at the address given below during office hours from **8:00 a.m. to 4:30 p.m., Monday to Friday from August 15, 2017 until 1:00 p.m. of September 5, 2017**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **August 15, 2017 from 9:00 a.m. to 4:00 p.m. until 1:00p.m. of September 5, 2017** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Five Thousand Pesos Only (Php5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. The Sandiganbayan Bids and Awards Committee (BAC) will hold a **Pre-Bid Conference** on **August 22, 2017, 2:00p.m. at the Office of the Administrative Division Conference**

Room, Ground Floor of the Sandiganbayan Centennial Building, Commonwealth Avenue cor. Batasan Rd., Quezon City.

7. Bids must be duly received by the *Ad Hoc* BAC Secretariat at the address below on or before **September 5, 2017, 1:30p.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **September 5, 2017 at 2:00p.m.** at **the Office of the Administrative Division Conference Room, Ground Floor of the Sandiganbayan Centennial Building, Commonwealth Avenue cor. Batasan Rd., Quezon City.** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The **Sandiganbayan** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its RIRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

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Office of the Executive Clerk of Court IV
Tel. No. 951-4502/951-4599/951-4587
Ground Floor, Sandiganbayan Centennial Bldg.,
Commonwealth Ave., Quezon City


ATTY. MA. TERESA S. PABULAYAN
Chairperson